

JOB OPENING

Troup County Government

Position:	Department:	Salary:
Mental Health Liaison	Sheriff's	\$65,166.40/Yr

Under general supervision and instruction this position is responsible for playing a critical role in supporting the care and treatment of inmates with mental health challenges. Working closely with mental health counselors, courts, community agencies, and correctional staff, this position facilitates the coordination of assessments, treatment plans, discharge planning, and community-based services to ensure the safety and well-being of mentally ill inmates.

Qualifications/Knowledge:

- ⇒ Bachelor's Degree in Social Work, Psychology, Criminal Justice, or a related field (Master's Degree preferred)
- ⇒ Must be POST Certified with basic Jail training within six months after taking the position
- ⇒ Minimum of 2 years of experience in mental health, case management, corrections or social services
- ⇒ Strong knowledge of behavioral health systems, crisis intervention, and discharge planning
- ⇒ Ability to work effectively with diverse stakeholders including law enforcement, courts, healthcare providers, and community agencies
- ⇒ Familiarity with local, state, and federal regulations governing mental health treatment and correctional care
- ⇒ Ability to manage sensitive information with discretion and professionalism
- ⇒ Skill in interpersonal and public relations
- ⇒ Skill in oral and written communication

Essential Duties and Responsibilities:

- ⇒ Assists Mental Health Counselors in observing and assessing inmates with mental health diagnoses
- ⇒ Communicates with courts and community-based services to explore treatment options for inmates lacking adequate resources
- ⇒ Provides Probate Court with necessary documentation and information for offenders requiring emergency or supervised mental health care
- ⇒ Advocates for appropriate and safe housing placement within the facility for mentally ill inmates
- ⇒ Reviews squad/shift activity logs and collaborate with mental health clinic staff regarding inmate behavior and other concerns
- ⇒ Communicates with squad/shift supervisors to address the immediate safety and security needs of mentally ill inmates
- ⇒ Coordinates on-site visits from the Department of Behavioral Health and Developmental Disabilities (DBHDD) and local providers for inmate evaluations
- ⇒ Collaborates with discharge planners to identify and recommend community-based treatment services for transitioning inmates
- ⇒ Communicates with booking staff to provide discharge paperwork and mental health treatment plans for releasing inmates
- ⇒ Refers inmates to Accountability Courts as appropriate to support alternatives to incarceration through community treatment
- ⇒ Consults with discharge planners to determine placement options and any special conditions required for post-release treatment programs
- ⇒ Maintains detailed knowledge of inmate behavior and consult regularly with Mental Health Clinicians to support effective treatment plans
- ⇒ Stays informed on local mental health resources and work with partners to connect inmates with appropriate services
- ⇒ Organizes and oversees engagement activities, including cell cleaning and showers, in collaboration with the mental health team to promote inmate participation and stimulation
- ⇒ Acts as a liaison between the Jail and legal representatives, providing updates on inmate mental health status and treatment plans for potential release
- ⇒ Builds and sustain relationships with community organizations to facilitate seamless access to mental health services for released inmates; conducts other duties as assigned related to inmate behavioral/mental health care
- ⇒ Performs all other related duties as assigned

Employment Applications will be accepted Until Filled on Troup County's website @ www.troupcountyga.gov

Job #:08272025 Mental Health Liaison

Grade 21

Valerie P. Heard

Valerie P. Heard, Human Resources Director

Eric Mosley

Eric Mosley, County Manager

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